

Workforce Investment Board of Will County
Location: Workforce Center of Will County
2400 Glenwood Avenue, Joliet, IL
October 17, 2016 Minutes

BOARD MEMBERS					
<u>Name</u>	<u>Present</u>	<u>Absent</u>	<u>Name</u>	<u>Present</u>	<u>Absent</u>
Nancy Baldwin	X		Emilie McCallister	X	
Colleen Brooks		X	Cheryl McCarthy		X
Herb Brooks	X		Peter McLenighan	X	
Toni Carrera	X		Judy Mitchell	X	
Jayne Cain Casimere	X		Don Moran		X
Bonnie Covelli		X	Jim Moustis		X
Maria Dimuzio	X		Pat Mudron	X	
Gregory Dover	X		Kelly Norris		X
Susan Flessner	X		Peggy O'Leary	X	
Beth Gonzalez	X		Jim Rink	X	
John Greuling	X		Steve Rockwell		X
Pam Heavens	X		Suzanne Sallay		X
Rita Herrick	X		Joe Strong	X	
Carlos Interrial	X		Anika Todd	X	
Mark Jepson		X	James Tromp	X	
Allison Lizzadro-Megalis		X	Betty Yott		X

Others Present: Sue Davinger, Pat Fera, Dan Fitzpatrick, Mary Gajcak, Caroline Portlock, Clay Webb.

Welcome and Introductions

John Greuling called the meeting to order and members provided a summary of their career path.

Minutes

Minutes of the August 8, 2016 meeting were approved on a motion by Greg Dover; seconded by Judy Mitchell.

New Business

Judy Mitchell gave a presentation about Joliet Junior College. Pat Fera distributed a history of Workforce Investment Board funding of Joliet Junior College programs from PY2012-PY2015 to demonstrate the strong pattern of partnership shared over the years.

Old Business

Fera reviewed the most recent adjustments to the Workforce Local Plan and Memorandum of Understanding, based on recent requirements from the State of Illinois. The MOU for FY16 is conditionally approved with substantive revisions required. A modification to the language regarding MOU appeal is required and two signatures (Vocational Rehabilitation and TANF) remain outstanding; deadline to acquire signatures for completion of MOU is December 31, 2016. Fera thanked all partners that participated in the development of the MOU. The process for the next fiscal year will begin on January 1, 2017.

One Stop Operator Report

Susan Flessner thanked participating Board members for their attendance at the Workforce Center of Will County ribbon cutting ceremony. Almost 100 people attended the event. Flessner announced that the first joint project sponsored by WCWC and the IDES. The first joint Job Fair took place on October 7th, with eleven companies present. Business and job seekers were happy with the fair.

A member of the IDHS Vocational Rehab will be setting up at the One Stop Center. This completes the requirement that all four Core Partners provide services on site.

System and Trends Committee Report

Rita Herrick presented the PY15 Service Analysis report, an overview of services provided by the Workforce Center of Will County. John Greuling's letter at the introduction of the report explained the changes in reporting since the establishment of the new One-Stop center based on WIOA legislation. The integrated system brings services provided by several partners under one roof. Dover moved to approve the report, seconded by Maria DiMuzio. Motion carried.

Herrick reviewed the PY15 Career Scholarship report for the Board's approval. Dover commented that the board should use the information that Will County has invested roughly a million and a half dollars each year to the development of the workforce to business and elected leaders in the region. The report was approved on a motion from Pete McLenighan; seconded by Herb Brooks.

Herrick presented a request to approve the 'Diagnostic Medical Sonography' program presented by Joliet Junior College for addition to the State List of Approved programs. Brooks moved for approval; Nancy Baldwin seconded. Motion carried. Mitchell abstained.

Fera presented the Incumbent Worker and On-the-Job Training reports. Fera proposed that Joan Wisniewski would be contracted to market the Incumbent Worker program to Will County businesses through June 30, 2017. Mary Gajcak will review their programs and perform follow up. Dover moved to approve the proposal; Herrick seconded. Motion carried.

Manager's Report

Fera explained necessary changes to the Incumbent Worker Program Policy, which aligns the Policy with State Policy. Joe Strong moved to approve the changes; McLenighan seconded. Motion carried.

Fera and Greuling introduced that the upcoming Will County Freight Study will include a Workforce component/chapter. The Workforce Investment Board will be asked to be part of the planning process, give advice and consensus to the Study. Brooks mentioned that the Planning meetings are open to the public, and invited interested board members to attend.

Fera recalled the successes of the LinkedIn seminar and workshops that were presented by Wayne Breitbarth of Power Formula, Inc. The LinkedIn for Professionals and LinkedIn for Job Seekers workshops were both very well attended and received. In the future, there will be more half-day workshops concentrating on topics of interest rather than a Youth Provider Summit.

Greuling distributed the outcomes of a Will County SWOT Analysis taken from an exercise at the CED Workshop for Elected and Appointed Officials. The exercise uncovered notable strengths, weaknesses, opportunities and threats to future economic development in the County.

Public Comment – none

Fera asked for opinions pertaining to the upcoming December 12th meeting. Last year there was a social hour after an abbreviated meeting. Board members are asked to weigh in on their ideas and preferences for this December's meeting time and location.