

Workforce Investment Board of Will County
Location: Joliet Junior College Renaissance Center
214 N. Ottawa Street, Joliet
August 12, 2013
Minutes

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
Tom Bloodgood		X	Colleen Mathy		X
Herb Brooks	X		Cheryl McCarthy	X	
Jayme Cain Casimere		X	Peter McLenighan	X	
Debra Daniels	X		Don Moran	X	
Gregory Dover	X		Jim Moustis	X	
Susan Flessner	X		Pat Mudron		X
Beth Gonzalez	X		Guadalupe Preston		X
Cornell Graves	X		Calvin Quarles		X
John Greuling	X		Jim Rink		X
Monica Guillory		X	Steve Rockwell	X	
Pam Heavens		X	Suzanne Sallay	X	
Rita Herrick	X		Christine Sanchez		X
Lyle Hicks		X	Jerry Staley		X
Carlos Interrial	X		Gayle Stricklin		X
Mark Jepson	X		Joe Strong	X	
Bob Klein		X	James Tromp	X	
Allison Lizzadro	X		Betty Yott	X	

Others Present: Pat Fera, Mary Gajcak, John Skaggs, Gina Tuminello, and Paige Vanderhyden.

Welcome and Minutes

Greg Dover called the meeting to order. The minutes of the June 10, 2013 meeting were approved on a motion by Don Moran, seconded by Betty Yott.

New Business

Fera provided the Board with an overview of the Accelerated Training for Illinois Manufacturing (ATIM) Program. The presentation provided the general information about the project as well as an overview of the steps that customers will have to take to get into the project. Recruitment for the project will start next week. Since Will County holds this grant for the entire region, Fera will regularly provide overview reports of the program as a whole and will give updates on the local activity in the program.

The Board reviewed the five Local Workforce Area ATIM contracts. Each Workforce Area involved in the program will receive a budget of \$350,000 to provide training and services to 35 participants. The contracts were approved on a motion by Joe Strong, seconded by John Greuling.

A Request for Proposals was released to find training providers throughout Chicagoland to conduct the occupational training for the ATIM program. The Training Provider contracts were approved on a motion by Pete McLenighan, seconded by Suzanne Sallay. Debra Daniels abstained.

The ATIM grant required one point person to be responsible for implementation and management of the project. The Project Manager recommendation Joel Goldberg was approved on a motion by Joe Strong, seconded by John Greuling.

It was recommended that J.V. Murphy and Associates be contracted with to provide assistance in the development and design of materials for the ATIM program. The materials will be in an editable format to be used by all Workforce Boards involved in the program. The recommendation was approved on a motion by Don Moran, seconded by Cheryl McCarthy.

System and Trends Committee

John Greuling presented the System and Trends Committee new program recommendations: Government State University – Information Technology met the minimum requirements and was approved on a motion by Joe Strong, seconded by Pete McLenighan. Governors State University – Lean Six Sigma Green Belt Certificate met the minimum requirements and was approved on a motion by Joe Strong, seconded by Don Moran. Royal Image Barber College – Barber Program did not meet the minimum requirements. Training programs must lead to placement in a demand occupation as identified on the Illinois Department of Commerce and Economic Opportunity's Demand Occupation Training List for Northeast Economic Development Region. The Barber Program does not lead to an occupation on that list and as a result, is not recommended for certification. The recommendation was approved on a motion by Don Moran, seconded by Joe Strong.

Fera presented the Dashboard Overview Report. The report gives a snapshot of customers served, dollars spent on training by industry sector, job growth and unemployment rates.

Fera also presented “*Where are the Jobs?*” This report is an indicator of jobs available and is created from an online program that uses web spider crawler technology to scour online job boards. The top 25 Employers listed on the report include live links to the company’s “Careers” page.

Fera presented the updated Return on Investment (ROI). For every one dollar of Workforce Investment Act funds spent on customer training, a return of \$3.31 is received from the wages of the customers who go through the training.. This figure is an average over the last three program years (July 1, 2010 through June 30, 2013).

Youth Council

Susan Flessner provided the Board with a summary sheet of the Youth program *Connect 2 Employment*. She also mentioned that the June monthly report and a yearly comparison report were included in the materials that were emailed out to Board members. Flessner informed the Board that more recruitment has been done this past year. Also, Flessner’s staff has been looking at the drop off rate of students in the program to see what can be done to prevent it.

Manager’s Report

Pat Fera presented the Memorandum of Understanding (MOU) overview. Every year it is required by DCEO to update the MOU and Resource Room budget. The Board reviewed the MOU and budget and they were approved on a motion by Don Moran, seconded by Joe Strong.

The latest Fiscal Report was reviewed. This was an end of year report which shows expenses from July 1, 2012 through June 30, 2013. The most recent Layoff Report was also reviewed.

Fera mentioned that very few Board members posted their open positions on the Jobs4people Job Board. She included in the Board packet instructions for using the Job Board and encouraged members to use the Job Board.

Next Meeting

The next Workforce Investment Board meeting will be on October 21, 2013 at 7:30 am. The meeting location will be Joliet Junior College Renaissance Center in the Amerifed Room, 214 N. Ottawa Street, Joliet, IL 60432.