

**Executive Committee
Workforce Investment Board of Will County
Joliet Junior College Renaissance Center
214 N. Ottawa Street, Room 519, Joliet, IL 60432**

July 27, 2015

Minutes

| BOARD MEMBERS | | | | | |
|----------------------|---------|--------|----------------|---------|--------|
| Name | Present | Absent | Name | Present | Absent |
| Greg Dover | X | | Don Moran | | X |
| Susan Flessner | X | | Pat Mudron | X | |
| John Greuling | X | | Suzanne Sallay | X | |
| Rita Herrick | X | | Jerry Staley | | X |
| Cheryl McCarthy | X | | Jim Tromp | X | |

Others Present: Pat Fera, Sue Davinger

Welcome and Introductions

Jim Tromp called the meeting to order. Minutes from the June 1, 2015 meeting were approved on a motion by Susan Flessner, seconded by Jim Tromp.

Illinois Budget Update/Implications

Pat Fera updated the Committee on the current status of the Illinois State Budget, which has not yet been passed. There is no spending authority for expenditures after June 30th. Fera proposed that a request will be made to Will County Executive Larry Walsh, Speaker James Moustis and Minority Leader Herb Brooks to advance funds to cover costs for 90 days to a maximum of \$1,140,000 to provide for expenditures through September 2015. We have been assured by the U.S. Department of Labor that any funds utilized during this period can be re-paid with WIOA PY15 allocated funds upon the approval of State budget. Discussion ensued. Motion from Pat Mudron to approach Will County with request to advance necessary funding through September 2015; seconded by Cheryl McCarthy carried. Susan Flessner abstained.

One-Stop Operator Report

Susan Flessner provided a System Development update. Meetings with Core Partners to integrate services and remove duplication of services among partners have ensued. Melanie Arthur has been contracted to work with integration, and had begun work on an inventory of services. Further work has been put on hold pending Illinois budget release.

Flessner introduced plans for relocation of Workforce Services' One-Stop Center to 2400 Glenwood Avenue, Joliet, IL. This comes after a mandate from the WIOA that requires that core partner staff be co-located in one location. Workforce Services' current lease with Joliet Junior College expires on June 30, 2016. Flessner proposed that with the approval of the WIB and the Will County Board, WSD would enter into a five year lease with Bays Investment Corporation for 12,047 square feet of space on the first floor of the building at a monthly cost of \$17,990. The lease would commence on November 1, 2015, or as soon as the buildout is completed. BIC will build out to WSD's specifications, and has agreed to use union subcontractors for all plumbing, electrical and HVAC work as well as prevailing wage to their

own employees who will complete the rest of the work. Discussion ensued. Motion to accept Flessner's proposal: John Greuling. Second by Pat Mudron. Motion carried.

WIOA Implementation

Incumbent Worker Training, PY 2015 (Handout): Fera reviewed highlights and three decision points for Incumbent Worker Training: Industry targets, sliding scale for employer match, and types of training to be allowed. Approximately \$740,000 is available for this training in Will County. Discussion ensued. Greg Dover moved to approve Fera's proposals as presented: Second by Suzanne Sallay. Motion carried.

On the Job Training Policy (Handout): Fera proposed policy decision points for OJT PY15. Discussion ensued. John Greuling moved to accept Fera's proposals, seconded by Cheryl McCarthy. Motion carried.

Self Sufficiency Policy (Handout): Fera introduced Priority of Service for Individualized Career Services and Training Services under WIOA. Fera recommended eligibility standard usage to 25%, and using 200% of poverty level as standard definition. John Greuling moved to accept Fera's proposal. Second by Greg Dover. Motion carried.

Committee Formation

Fera reviewed revised 2015 WIB Meeting Schedule and 2016 Meeting Schedules. Executive Committee will be co-chaired by Jim Tromp and John Greuling; External Relations/Legislative Affairs Committee will be co-chaired by Greg Dover and Pat Mudron; System and Trends Committee will be co-chaired by Rita Herrick and Suzanne Sallay; Youth Council will be co-chaired by Cheryl McCarthy and Jerry Staley.

System and Trends Committee

Fera updated the group on the results of the Accelerated Training for Illinois Manufacturing Project (ATIM). She noted that Will County boasts the largest number of people enrolled. A video highlighting the program will be shown at the next meeting of the Workforce Investment Board.

Next meeting: October 5, 2015 at 7:30 a.m.